

California Workers Compensation Advisory

Changes effective 7/1/14

This information is for **EMPLOYER USE ONLY** and should not be distributed to employees

The California Division of Workers' Compensation (DWC) revised the Time of Hire Pamphlet that includes changes to the Predesignation of Personal Physician and Notice of Personal Chiropractor or Acupuncturist forms.

California Labor Code section 3551 requires employers to notify new employees about California workers compensation (CA WC), their rights, and benefits. This information must be provided at the time of hire or by the end of the first pay period. By using the DWC's Time of Hire Pamphlet you will fulfill this requirement.

Frequently Asked Questions:

1. Where can the revised Time of Hire Pamphlet be found?

The pamphlet is posted [here](#) on the DWC website in English and Spanish.

2. We use a different form or pamphlet to notify our employees of the required CA WC information. Can we continue to use that to notify our employees?

You may use any form or pamphlet that has received prior approval by the administrative director for CA DWC. You should ensure that the information you use has been revised with the changes adopted in California.

3. Where can we find the DWC Newsline communication about these changes?

<http://www.dir.ca.gov/DIRNews/2014/2014-52.pdf>

If you have questions, please contact your territory manager or Liberty Mutual Insurance representative.

